



HR Complete

Comprehensive HR protection and support for your clients

HR Complete provides business owners and managers with dedicated HR compliance and strategic support to help them protect and grow their businesses. This best-in-class solution includes the following services for your clients:



Dedicated HR Pro

Your clients will be partnered with one of our certified HR Pros to ensure they reach their HR compliance and strategic goals.



Unlimited Support

Your clients will enjoy unlimited support from our entire team of HR Pros, so they'll always have a place to turn with their HR questions and crises.



Custom Job Descriptions

We'll develop job descriptions specifically for your clients, so they attract the right employees for their businesses, and keep their job functions organized.



HR Concierge

Our live chat feature gives your clients instant access to a member of our HR team to help them identify their HR issues and find the resources they need.



HR Navigator

HR Navigator is your clients' all-in-one compliance workbook – an easy way to keep their important paperwork all in one place.



Custom Handbooks

We'll work with your clients to create custom handbooks, offer letters, checklists, and other HR materials, tailored to the specific needs of their organization.



Online HR Resources

Your clients will have access to a library of training-on-demand presentations, popular Q&As, exclusive articles, and interactive webinars on the latest compliance issues.



Milestone Markers

Throughout the HR Complete process, your client's HR Pro will truly personalize the service by recognizing their progress towards their HR goals and milestones.

How HR Complete Works



HR Audit & Action Plan

Typical duration: 1 month

A certified auditor completes a thorough assessment of your client's business to identify any compliance gaps. Your client's HR Pro then builds a custom HR Action Plan to achieve compliance and incorporate best practices.



Strategic Plan

Typical duration: 6-12 months

Once the compliance issues are stabilized, HR Complete shifts from protection to value creation. Your client's HR Pro will develop strategic tools to help foster a productive, efficient workplace, attract and retain great employees, and build a company culture that accomplishes their business goals.



Compliance

Typical duration: 3-9 months

Once the Action Plan is in place, your client's HR Pro will schedule monthly virtual meetings to execute it, focusing first on compliance, to minimize the risk of fines or lawsuits. Your client's HR Pro will then develop custom materials and train the client on key HR functions, practices, and rules.



Ongoing Improvements

Continuing

After the building blocks are in place, your client's HR Pro will work with your client to continually develop, update, and refine the client's HR processes, incorporating the latest best practices and regulatory changes — building a lasting relationship.

For More Information

888-220-0663